

| | | | | | |
|-----------------|---|---|------------|-------------------------------|--|
| | | 30% = 2.5+2.5 | | 0 0 | |
| 4. | Student Feedback (taken from students with 80% attendance) i. <i>Sample size</i> ii. <i>Students satisfaction</i> iii. <i>Action on feedback</i> | i. >25%=05, 20-25%=4, 15-19%=3; 10-14% = 2, <10% = 1 ii. 91-100% = 10; 81-90% =8; 71-80% =6; 61-70% = 4; less than 61% = 0 iii. <i>Considered and action taken on doable 81-100% = 10; 61-80% = 8; 51- 60% = 6; 41- 50% = 4</i> | 25 | 4 4 0 8 | |
| | Examination Results: i. <i>% of Students Passed</i> ii. <i>% of students with A Grade and Above</i> iii. <i>No. of Students in University Merit</i> | ii. >81% = 9; 71-80% = 8; 61- 70% = 7; 51- 60% = 6; 41-50% = 4; 31-40% = 3; iii. < 30% = 0 iv. >20% with A grade and above = 8; 16-20% = 7; 11- 15% = 6; 6-10% = 5; v. 1-5% = 4 vi. <i>HPU/SUP merit list 1st -3rd position = 8;</i> vii. <i>4th -10th position =6</i> | 25 | 9 8 0 17 | |
| G. Total | | | 140 | 59 | |

2. Student Support, Services and Progression (Score 280)

| | | | | | |
|------------|---|--|-----------|--|--|
| | | <i>Youth Red Cross/ nay other club/ society = 4</i> | | 8 | |
| 5. | NSS/NCC/ Rangers and rovers club: i. <i>National/RD Parade/ Camps</i> ii. <i>State Parade/ Camps</i> iii. <i>Award won in these activities</i> <i>(a) National</i> <i>(b) State</i> <i>(c) Cluster</i> | i. 10 ii. 7 <i>(either of I or ii)</i> iii. a) 8 b) 5 c) 3 | 18 | 0 0 | |
| 6. | Anti-Drug Awareness Programmes : i. <i>No. of awareness programmes organized</i> ii. <i>% of students benefitted</i> iii. <i>Counselling of suspected addicts</i> | i. <i>4 and above 4; 3=3;2=2;1=1</i> ii. <i>More than 50% = 5</i> iii. 1 | 10 | 3 5 0 8 | |
| 7. | Gender Equality i. <i>No. of health/sensitization programmes organized</i> ii. <i>% of students benefitted</i> iii. <i>Women anti Sexual harassment committee constituted as per norms</i> iv. <i>Grievances Redressal as per timeline</i> | i. <i>3 and above = 3;2=2;1=1</i> ii. <i>More than 20%=3;11-20%=2</i> iii. <i>Yes=2</i> iv. <i>Yes =2</i> | 10 | 1 2 2 2 7 | |
| 8. | Mentor- Mentee Groups: <i>Sessions conducted per group of students.</i> | <i>4 and more sessions=10; 3 = 8; 2=5; 1=3</i> | 10 | 8 | |
| 9. | Coaching for National level competitive examinations/HAS | 10 | 10 | 0 | |
| 10. | Remedial classes/ Bridge courses: <i>% age of students benefitted.</i> | i. <i>More than 20% =10</i> ii. <i>16-20 =8</i> iii. <i>11-15 =6</i> <i>6-10 =4</i> | 10 | 8 | |

| | | | | | |
|-----------------|---|--------------------------|------------|------------|--|
| | <i>(Annual Athletic meet and cultural functions)</i> | | | 9 | |
| 15. | Annual Prize distribution functions organized (Yes/No) | <i>Yes =10 No =0</i> | 10 | 10 | |
| 16. | College Magazine Published: (Yes/No) | <i>Yes =10 No =0</i> | 10 | 10 | |
| 17. | College Website updated regularly or not | <i>Yes=10 No=0</i> | 10 | 10 | |
| G. Total | | | 280 | 139 | |

3. Infrastructure & Resources (Score 160)

| Sr. No. | Activity | Distribution of course | Total Score | Claimed Score | Score by Evaluation Committee |
|----------------|---|---|--------------------|----------------------|--------------------------------------|
| 1. | Classrooms <i>Classrooms well maintained</i> | <i>i. Yes=10 ii. No=0</i> | 10 | 10 | |
| 2. | Library Facilities <i>i. Whether adequate</i> | <i>i. 500 books per 100 students=3; Less than</i> | 25 | 1 | |

| | | | | | |
|-----------|---|---|-----------|---|--|
| | <p>print books available</p> <p>ii. Whether Daily Newspapers (Min. 5); Magazines (Min. 3); and journals (Min. 3) available</p> <p>iii. Whether access to e-resources available</p> <p>iv. Sitting capacity in the library</p> <p>v. Use of library resources</p> <p>vi. Digital Library having at least 5 computer systems with reliable internet</p> | <p>500= 1</p> <p>ii. Yes = 3 No= 0</p> <p>iii. Yes=3</p> <p>iv. 10% or more of the student strength=4</p> <p>v. 100%=7 75%=5 50%=3 25%=1</p> <p>vi. Yes =5</p> | | <p>3</p> <p>0</p> <p>4</p> <p>5</p> <p>0</p> <p>13</p> | |
| 3. | ICT Facilities: | <p>i. 5 or more =5,4=4, 3=3, 2=2, 1=1</p> <p>ii. > 50% =5; <50%=0</p> <p>iii. > 50% =5; <50%=0</p> <p>iv. Yes=5</p> <p>v. 100% =5 75% =4 50% =3 25%=2 <25%=0</p> | 25 | <p>0</p> <p>5</p> <p>5</p> <p>0</p> <p>0</p> <p>10</p> | |
| 4. | Facilities for specially abled students | <p>i. Yes=2</p> <p>ii. Yes=2</p> | 4 | <p>0</p> <p>0</p> | |
| 5. | Sports facilities | <p>i. More than 5=8; Less than 5=4</p> <p>ii. Yes=4</p> <p>iii. Yes=4</p> <p>iv. Yes=4</p> | 20 | <p>8</p> <p>0</p> <p>4</p> <p>0</p> <p>12</p> | |
| 6. | Auditorium/ Hostels/ Seminar Hall/ Staff quarters | <p>Auditorium =4</p> <p>Hostels=4 (2 point for each hostel)</p> <p>Staff quarters=4</p> <p>Seminar hall=4</p> | 16 | <p>0</p> <p>0</p> | |
| 7. | | <p>i. Yes=10</p> <p>ii. 100%=10 75%=6 50% =5</p> | 20 | <p>0</p> <p>0</p> | |

| | | | | | |
|-----------------|--|---|------------|--------------------------------|--|
| | <i>infrastructure</i> | <i>25%=3 <25%=0</i> | | 0 | |
| 8. | <i>i. Adequate No. of computers ii. Usage of computer hardware</i> | <i>i. One system per 30 students=5; 31-40=3; 41-50=2; more than 50=1 ii. 100%=5 75%=4 50%=2 25%=1 <25%=0</i> | 10 | <i>0 0 0</i> | |
| 9. | <i>Canteen, Staff room/ Faculty room, Space for NCC, NSS, Rangers & Rovers, Examination Room, Medical care facilities</i> | <i>2 point for each facility (Max 10)</i> | 10 | <i>4 4</i> | |
| 10. | <i>Documentation of academic, co-curricular and extra-curricular activities and achievement of students and staff on regular basis</i> | <i>Yes =20 No =0</i> | 20 | <i>20 20</i> | |
| G. Total | | | 160 | 59 | |

4. Institutional Management (Score-220)

| Sr. No | Activity | Distribution of course | Total Score | Claimed Score | Score by Evaluation Committee |
|---------------|---|-------------------------------|--------------------|----------------------|--------------------------------------|
| 1. | Institutional vision: <i>i. Vision document ii. Institutional</i> | <i>6 points each</i> | 18 | <i>6</i> | |

| | | | | | |
|-----------|--|--|-----------|--|--|
| | development plan(IDP) iii. Plan of action for above | | | 6 | |
| 2. | IQAC: i. No. of meetings per year ii. No. of programmer organized (Trainings, workshops, IPR, etc.) | i. 4 meetings=6; 3 meetings=4 ii. 2 per activity (Max. 6) | 12 | 4 2 6 | |
| 3. | Management of Institutional Funds: i. Funds (BF, AF, PTA etc.) used/ spent for institutional development/ student welfare ii. Periodic audit iii. Settlement of bills/ advances within a specified time frame | i. Utilized >90% of the funds collected annually - 10;71-90%-=8;50-70%=6; 31-50%=4; <30%=0 ii. Yes=2 iii. Yes =4 | 16 | 10 0 4 14 | |
| 4. | Grievances Redressal of students and employees i. Redressal within week ii. Redressal within month iii. No Redressal | i. 10 ii. 4 iii. Nil | 10 | 4 4 | |
| 5. | Green and Clean Campus: i. Green initiatives of institution (At least 3) ii. Cleanliness of washroom, Buildings/ Campus | i. 6 ii. Excellent =10 Satisfactory =6 Poor =0 | 16 | 0 6 6 | |
| 6. | Facilities for students: i. Common room for girls ii. Adequate toilets as per students strength iii. Sanitary Napkin Vending Machine/ Incinerator regularly put in use iv. CSCA room with proper furniture v. Student Centre for co-curricular activities and its regular usage vi. Regular use of playground | 3for each facility | 18 | 0 3 0 0 0 3 6 | |
| 7. | Regular Updation of Service Books/ Service records | Yes=3 | 3 | 3 | |

| | | | | | |
|-----|--|--|----|---|--|
| 8. | Timely submission of ACRs | Yes=3 | 3 | 3 | |
| 9. | Prompt response of official correspondence | Yes=5 | 5 | 5 | |
| 10. | Proper maintenance of official records (cash books/ stock registers, fund registers, leave records, fine fund etc.) | Yes=10 | 10 | 10 | |
| 11. | Proper record of students attendance and CCA | Yes=10 | 10 | 10 | |
| 12. | Whether ranked by NIRF, other agencies | Yes=10 | 10 | 0 | |
| 13. | Whether accredited by NAAC | A and above(level 4 & 5)=20 B+ and B++(level 3)=16 B(level 2)=12 Accredited(level 1) =10 | 20 | 0 | |
| 14. | Whether AQAR are being submitted as per timeline annually of not | Yes=12 No=0 | 12 | 8 | |
| 15. | Recognition for exemplary contributions by the staff and students | 4 point each | 8 | 0 | |
| 16. | Involvement of stake holders: i. PTA ii. OSA | i) <ul style="list-style-type: none"> PTA constituted as per norms=1 PTA supportive=1 Significant contribution of PTA (enclose documentation proof)=10 ii) <ul style="list-style-type: none"> OSA framed as per norms=1 Financial contribution or equivalent(in-kind) per 100 Alumni of Rs. 25000/- per annum=3 Non-financial contribution (Career counseling, talk, interactive session/ Facilitation in placement of students etc. on regular basis)=4 | 20 | 1 1 10 0 0 4 16 | |
| 17. | Feedback by stake holders other than students and action taken there on | Yes=4 | 4 | 0 | |
| 18. | Annual review meeting on students outcomes in | Yes=25 | 25 | 25 | |

| | | | | | |
|-----------------|--|--|------------|------------|--|
| | academics, co-curricular, extra-curricular and extension activities and action taken during next academic session for achieving excellence | | | | |
| G. Total | | | 220 | 122 | |

5. Best Practices, Innovation and institution distinctiveness (Score 80)

| Sr. No. | Activity | Distribution of course | Total Score | Claimed Score | Score by Evaluation Committee |
|---------|---|------------------------------------|-------------|---------------|-------------------------------|
| 1. | Best practices description and outcome of best practices (At least two): | <i>10 points per best practice</i> | 20 | 20 | |
| 2. | Special initiatives taken | <i>4 points per initiative</i> | 24 | | |

| | | | | | |
|-----------------|--|---|-----------|--|--|
| | for: i. <i>Energy conservation/ Use of solar energy</i> ii. <i>Solid waste segregation/ management</i> iii. <i>Rain water harvesting and its use for gardening and cleanliness</i> iv. <i>Plastic free campus</i> v. <i>Blood donation camps</i> vi. <i>Adoption of village/ educational institutions</i> | | | 0 0 0 4 0 0 4 | |
| 3. | Social Impact of extension activities: <i>(On the basis of community feedback)</i> | <i>Min. 3 activities=10 2 activities=8 1 activity=5</i> | 10 | 8 | |
| 4. | Special new innovative initiatives or ideas adapted in the college (other than at Sr. No. 5.2 above): | <i>4 points each initiative (Max.=16)</i> | 16 | 0 | |
| 5. | Collaboration: i. <i>With peer educational/ research institutions</i> ii. <i>Other govt. bodies/ industry</i> | <i>5 points each (Max. 10 points)</i> | 10 | 0 | |
| G. Total | | | 80 | 32 | |

6. Faculty Profile & Research Activity (Score 100)

| Sr. No | Activity | Distribution of course | Total Score | Claimed Score | Score by Evaluation Committee |
|-----------|---------------------------------|--|-------------|---------------|-------------------------------|
| 1. | % of teachers with Ph.D. | <i>More than 70%=5 61-70%=4 51-60%=3 Less than 50%=2</i> | 5 | 2 | |

| | | | | | |
|-----------------|--|--|------------|-----------|--|
| 2. | Teachers as research guides | <i>4 point per research guidance (max=8)</i> | 8 | 4 | |
| 3. | No. of orientation programmes, Refresher programmes, FDP and workshops (One week or more) Attended by teachers (In last three years) | <i>30% of faculty=10 20% of faculty=8 10% of faculty=6 05% of faculty=4</i> | 10 | 10 | |
| 4. | Projects/ patents/ Fellowships/ Associateships: <i>i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships</i> | <i>i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10)</i> | 10 | 0 | |
| 5. | No. of paper presented in Conferences/ seminars/ symposia (In last three years): <i>i. International ii. National/ Regional/ state level</i> | <i>i. 2 point per paper presented ii. 1 point per paper presented</i> | 8 | 0 | |
| 6. | Seminars, workshops, conferences and trainings organized by the institution (at least state level) | <i>International Level =6 National Level = 4 State Level = 3</i> | 6 | 0 | |
| 7. | No. of paper published: <i>i. UGC care list journals ii. Non UGC care journals iii. Citations</i> | <i>i. 5 points per paper ii. 2 points per paper iii. 1 point per 20 citations</i> | 20 | 0 | |
| 8. | Teachers special innovative ideas (brief) | <i>5</i> | 5 | 0 | |
| 9. | No. of books published / chapter in books | <i>5 points per book and 2 points per chapter</i> | 10 | 0 | |
| 10. | Teachers Academic and extension activities: <i>i. Resource person ii. Member of board of studies/ subject experts etc. iii. Popular articles</i> | <i>i. 2 point each activity ii. 4 point each activity iii. 2 point each activity (Max. 10 points for all categories)</i> | 10 | 4 | |
| 11. | Awards by Recognized Organization: <i>i. International ii. National iii. State</i> | <i>i. 8 ii. 6 iii. 4 (Max. 5 points from all categories)</i> | 0 | | |
| G. Total | | | 100 | 20 | |

7. Miscellaneous (Score 120)

| Sr. No. | Activity | Distribution of Scores | Total Score | Claimed Score | Score by Evaluation Committee |
|----------------|--|-------------------------------|--------------------|----------------------|--------------------------------------|
| 1. | Any other important information not covered above | <i>10 Each (Max.=50)</i> | 50 | 0 | |
| 2. | Spot evaluation of institution by the officer | <i>20</i> | 20 | <i>0</i> | |

| | | | | | |
|-----------------|---|-----|------------|-----------|--|
| | from the Directorate of Higher Education / representative of the Director of higher education | | | | |
| 3. | AG Audit para settled up to date | Yes | 5 | | |
| 4. | Local Audit Paras settled up to date | Yes | 5 | 0 | |
| 5. | Timeline adhered to in filing reply of court cases /RTI applications/ Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralized Public Grievances Redress and Monitoring System (CPGRAMS) | Yes | 10 | 10 | |
| 6. | Invited speakers on various themes relevant to holistic development of students | Yes | 10 | 10 | |
| 7. | Skill Development Training (at least 20% benefited) | Yes | 20 | 0 | |
| G. Total | | | 120 | 20 | |